

## Meeting Minutes for the Executive Committee – December 28, 2018

8:35 am Pledge

Rep. Sylvia question on schedule – housekeeping? about today's meeting and notification County Atty can meet according to 91a instead of RSA 24 – this is a properly noticed meeting – cancellation for meeting on Monday due to attendance – Corrections and Sheriff moved to January 7<sup>th</sup>

In attendance – Rep. Aldrich, Rep. Comtois, Rep. Howard, Rep. Lang, and Rep. Sylvia

County Attorney – 8:40 am

Rep. Howard – revenue down – currently 3 grants – position is vacant – so cannot draw on grant – the grant actually comes w/a lot of admin burden – person in position - 75% of time must be spent on domestic violence and sexual assault cases – loss of 30k – he has reapplied for grant, it has been granted but not sure he can fill the position

Case load – very time consuming – he has at least 20 to 30 cases he is doing himself – at any given time at least 12 cases involving domestic violence/sexual assault

Commissioner Devoy – we need to hire a general attorney

Rep Lang – 30k – actual 20k – because 10k is for recordkeeping – more efficient to hire a general attorney

County Atty – dropping grant is under consideration

Revenues accepted as stated

There are 5 positions in attorney's office – when do you expect to fill vacancy – he is currently interviewing – he has a few more interviews – but has not narrowed down – we could reduce to an 11-month salary for the 5<sup>th</sup> position – Ms. Shackett – difficult hiring someone – maybe should keep monies there – salary for the position is \$75k – 71358 –

**Rep. Sylvia motion to change to FT wages and related line items to reflect 11month salary 2<sup>nd</sup> by Rep. Lang – unanimous – motion passes**

Dues – Rep. Sylvia – pays bar dues and anyone who needs a new JP (Justice of the Peace) renewal – how much are bar dues – NH bar dues \$500 - \$75 renewal -

**Rep. Comtois motion to reduce line item 53000 Dues to \$2,700– 2<sup>nd</sup> Rep. Sylvia – unanimous – motion passes**

Spots terminal – Rep. Sylvia sometimes we get billed for it sometimes we don't –

Rep. Lang – should budget for – we have an obligation –

Commissioner Devoy – contingency was cut in ½ -

**Rep. Sylvia motion to reduce line item #53420 to \$2k for Spots terminal – 2<sup>nd</sup> Rep. Aldrich – 4 to 1 – Rep. Lang opposed – Rep. Aldrich, Rep. Comtois, Rep. Howard, Rep. Sylvia voted in favor – motion passes**

Rep. Lang software support – County Atty - PBK – also have Westlaw – legal research program – we moved where one of these was getting paid from – Westlaw was being charged into spots terminal maintenance –

Rep. Sylvia – can he get an idea what we have for software support – PBK (Carpell) database management - \$5400 – Westlaw - \$ 3,168 in 2018 was paid in books journals & periodicals – changed to \$5100

Spot terminal 2015 paid \$4,125, \$1,125 was encumbered in 2014 –

Rep. Lang – Witness line - County Atty encouraging atty's to use more expert witnesses – especially sexual assault – and more financial cases – an area he wants to develop more – line also pays witness fees and travel fees for out of state witnesses

DNA testing is mostly done in PA

**Rep. Lang motion to increase line # 53425 software from \$7,850 to \$8,268 – an increase of \$418 – 2<sup>nd</sup> Aldrich**

**3 to 2 – Rep. Sylvia, Rep. Comtois opposed – Rep. Aldrich, Rep. Howard, Rep. Lang in favor – motion passes**

Rep. Sylvia reduce Medical Examiner line to 16K – no second

**Prof Development – 1<sup>st</sup> Rep. Comtois 2<sup>nd</sup> Rep. Lang reduce by \$500 to 1k – unanimous – motion passes**

**Office supplies – 1<sup>st</sup> Rep. Sylvia – 2<sup>nd</sup> Rep. Comtois reduce by \$300 to \$3500**

**Books 1<sup>st</sup> Rep. Comtois 2<sup>nd</sup> Rep. Sylvia reduce to 1K – unanimous – motion passes**

Rep. Howard – 1 Union not under contract – 2 ending 12/31 –

Corrections – not in contract for over 1 year

Nursing Home and support staff are expiring 12/31/18

All contracts - we will look at CPI in 8/18 – a 5.5% increase in pay –

Maintenance will be out of contract on Jan 1, 2019

## COUNTY MAINTENANCE

**OT 1<sup>st</sup> Rep. Comtois reduce by \$1,000 – 2<sup>nd</sup> Rep. Sylvia – Rep. Lang overspent last year –**

**Rep. amend motion to reduce OT by \$600 – unanimous - motion passes**

Rep. Lang – Electricity – Dustin – more energy efficient lighting and any projects – by replacing chiller on NH – Rep. Howard are we applying for energy efficiency grants – yes – boiler – rebates – are applied to purchase costs – taking advantage of all incentives

Rep. Lang motion to level fund electricity to 2018 actual rate 1<sup>st</sup> no second

Rep. Howard – you just told us that you did not look at 2018 actuals – how come #s are the same – Dustin – some savings – no equipment will offset price

Water & Sewer – increased in consumption and increase from Laconia – increase from Jail usage –

Laconia water & sewer 27% increase -

**County Complex Maintenance Repairs line 14194 #54305 – 1<sup>st</sup> Comtois – 2<sup>nd</sup> Sylvia – reduce to 18k**

**Vote 3 to 2 – opposed Rep. Howard, Rep. Lang – in favor Rep. Sylvia, Rep. Comtois, Rep. Aldrich – motion passes**

Locks for jail - \$800 to \$1000 per lock under maintenance repairs –

Inmates that don't want to be there that are constantly shaking and kicking on doors

Rep. Aldrich hinges are recessed –

**Vehicle & Repair – Rep. Lang 1<sup>st</sup> to add \$600 2<sup>nd</sup> Rep. Howard –**

**Vote 2 to 3 – motion fails Rep. Lang, Rep. Howard for – opposed is Rep. Sylvia, Rep. Comtois, Rep. Aldrich**

2011 F350 25k miles

2011 Massey Ferguson tractor

Rep. Sylvia – what was extra money spent on – sander needed to be rebuilt – SS sander –

Rep. Lang – reasonable request – Dustin mileage is low, but are hard miles – plowing, hauling, etc. kept clean and well serviced

Maintenance projects listed on page 108 and 109

**Rep. Lang 1<sup>st</sup> motion to reduce Building & Maintenance by \$4k – line item # 14194-57200 2<sup>nd</sup> Rep. Sylvia okay by Dustin amount already encumbered in 2018 – unanimous – motion passes**

## CAPITOL PROJECTS

Capital Projects - encumbered \$60k in 2018 for elevator project

**Rep. Lang 1<sup>st</sup> Rep. Sylvia 2<sup>nd</sup> - unanimous reduce line item # 14900-57000 by 60k**

## **OUTSIDE AGENCIES**

Outside Agencies – 11:18 am -Rep. Howard – UNH Ext – community agenda – paid out for by extension – Sue Cagle would be her travel and other extension staff county does not pay only Sue’s and 25% of her salary – Sue had a budget – Rep. Howard a little concerned about the way they were going about it, specifically asked if they were using Delphi project and was told no, and they did. – Community Profile project Alton – role of UNH Ext is to act as a facilitator non-biased and could not live in the town where project occurred – there was steering going on by people from the town – Delphi roundtable – Rep. Lang got certified in training and should be neutral to keep folks on topic

Request is under CPI – did Downtown profile for Tilton, NH – great value for Tilton

UNH approved as presented by Kelly McAdam

BC Conversation – Lisa Morin, Donna Hepp, Dean Anson presenting

Requesting an increase of \$25k – \$8k for glean partially funded by grants – takes excess food from farms, home gardeners, and bring to food pantries, Isaiah new shelter for homeless – coordinators position is not covered at current level – position will be expending 65k - bring in to county in forms of grants over 300k to county not all in one year – Gilford 300k Gunstock brook project – partner with F & G , also work in 2020 for Alton – other thing to note we have a lot of volunteer time with field work, grant writing, etc... prior to 2015 average was over 90k – Donna really hard to get \$’s to cover staff from grants – stream restoration and improving fish habitat – Meredith and Tilton/Sanbornton/Belmont area – think they are really making a difference – trying to get back up to funding – Lisa salary has been stagnated and want to increase her salary and she is covering her own benefit costs/mileage etc.....

Dean – paying taxes in county for over 35 years, his perception of BCCD – he must pay electric bill, his gym membership what does he get from it, but it preserves his long-term life. Tangible vs intangible – what bccd some things it does is not tangible – are 2 main thrusts this year are getting food for those less fortunate through the glean program – 2<sup>nd</sup> stream restoration – water quality – clean drinking water – getting food and giving it to them and clean drinking water – not tangible items – the other thing that we have accomplished for years – county will provide them with funding and they are able to take funding through grants and other sources of funding – change \$1 to \$10 in value added – bring contractors into county because they identified a project for someone else – asking to increase budget – rarely seen a person work harder than Lisa – Lisa was working Saturday night for this meeting – very appreciated

Lisa – county money helps them leverage to get grant funding –

Rep Aldrich – can you tell me the name of project in Gilford – Gunstock Brook – section 319 money – were not able to do actual project because grant money was not enough to contractors – so they did plant instead

Donna from there to Ellacoya State Park – wetlands walk – boardwalk created 20 years ago, getting state money go help fund – hundreds of volunteers – forest plan for Gunstock – special review for

habitat creation – putting in 2 woodcock demos – grants from state and NRCS 3 miles of stream restoration in the upper vales

Glean coordinator – \$8k

Rep. Howard – how much engineering was spent on project – \$38k was not all taxpayer money – Donna, we can continue to use to seek other monies for other projects

Rep. Howard – outside agencies that are not part of county govt to get off the dole – we need to be more efficient and reduce taxpayer's burden – he would make a motion to reduce it further – under mandate of 1934 – it was a self-funded volunteer organization

Donna – all counties have BCCD on their books – respect Ray's opinion, but they are trying to make a difference in the county – Rep. Howard hatchery New Durham, it is the community's responsibility –

Lisa \$.99 on 250k property – Rep. Lang – BCCD are governed by state statute – is it worth the taxpayer money – Commissioner Devoy – UNH doing good things got their budget passed – needs to understand that we have a mandate with UNH Ext – but BCCD does not have an MOU with them – soil and water conversation – Lisa part of public safety – Rep. Howard morphed into something it was not been to be

Rep. Sylvia – BCCD has space at a county office – no rent is being charged to them

Dean – some of inmates that are at a point in rehab and will use them to help them with different kinds of projects – worked w/a man who eventually was released and is now a productive member of society

**Rep. Comtois 1<sup>st</sup> to level fund at 60k 2<sup>nd</sup> Sylvia**

**3 to 2 vote – Rep. Comtois, Rep. Sylvia, Rep. Aldrich in favor – opposed is Rep. Howard, Rep. Lang motion passes**

Belknap Economic Development - Justin Slattery - 1 of 10 regional non-profits in state 1992 was when they started as State Office – they received support from county for several years until a few years ago, continue to focus on working closely with downtowns and communities, Tilton with downtown – working with IRP – aging workforce – working closely with mfg, healthcare, local students/

Rep. Sylvia - recently a development corporation set up for state school property where they involved and why not the lead – he was on commission to look at that property – working closely with Ball who is heading that commission –

Rep. Lang – what is your loan portfolio and what is return \$900k about 20 loans outstanding 6% - no recent losses but have had some significant losses – any efforts to become self-sustaining – relying closely on grants – working with BAF and CLF – harder time to develop work force – and more emphasis on fundraising – he is only FT

**Rep. Comtois 1<sup>st</sup> level fund at 2018 \$0.00 2<sup>nd</sup> Sylvia - unanimous – motion passes**

Rep. Lang – growth spurt – employment lowest in country and does not believe we need anymore growth at this point

Genesis Counseling Group – Lakes Region Mental Health Center – Ann Nichols, Director

Made a presentation recently to full delegation – asking to reinstate fund –

Adult outreach program 18 to 61 – short term defined 6 to 12 sessions – see handout

Mental Health system in NH is broken –

Rep. Howard – increase in amount you could bill the state – increase in Medicaid rates – but only for opiod use treatment – Spofford Hall – inpatient –

Commissioner Devoy – explain chart

5013C privately owned a member of community health services network – 1 of 10 mental health agencies that are contracted by State of NH – 19 of towns they serve are for emergency services only – what they ask counties for is for Adult Outreach program only –

Commissioner Devoy – make another comment – 40 hours a week/overtime but because they cannot afford healthcare

Rep. Howard – IDN – will you be getting funding from IDN – remains to be seen – but if it is approved, they will get funding from IDN – not sure how this looks – still working with people at the table

**Rep. Sylvia – 1<sup>st</sup> move to level fund at 2018 amount of \$0.00 18 2<sup>nd</sup> Howard**

**3 to 2 Rep. Sylvia, Rep. Comtois, Rep Howard in favor – opposed is Rep. Lang, Rep. Aldrich – motion passes**

No idea of % of mental health is also substance abuse

Rep. Sylvia –

Rep. Howard – State needs to support this, not the county – double dipping –

Rep. Lang county to pick up after service –

Ann – it is preventative – we deliver charitable services – and every single patient is under guidance of a physician –

Rep. Aldrich – are they still up in the air IDN – future funding –

Commissioner Devoy – if you decide to go to work – you are penalized because if you stay home everything is given to you

Community Action Program – Jean Agri, and Suzanne Demers,

Suzanne – overseas 3 programs –

Rural Transportation – now in Alton -? by Rep. Howard – lunch at Senior Center is always serves cold meals because it costs \$.50 more for a hot meal –

Jean – Family Planning –

Accept as presented

\$271,444

Break for lunch – reconvene 1:25 pm

**Finance**

Finance – waiting on revenue line fund balance until budget is finished

40% of IT cost in NH 60% in County budget –

Mainstay – CRM calls to Rep. Lang – what is the value

Discussion about outside payroll service

IT System Upgrade –

Jaimie – more efficient – coordinator but we have 24-hour support w/Mainstay –

It is a 3-year contract –

Commissioner Devoy – Systems engineering – Lang good company –

**Table IT until end 1<sup>st</sup> Rep. Sylvia 2<sup>nd</sup> Rep. Howard**

**Unanimous – motion passes**